Job Title: **Lead Play Area Inspector**

Organisation: **Gwella Wales**

Reporting to: **Play Design and Inspection Manager**

JOB PURPOSE

To inspect and maintain children's play areas as part of the Play Design and Inspection team's responsibility for nearly 200 outdoor equipped facilities across the county, including multi-use games areas (MUGAs), skate parks and informal ball play areas.

Working as the lead inspector within a small team, the post holder will be responsible for daily work delegation and the allocation of spare parts available to collect at the play areas depot on Bagillt Industrial Estate. The role includes mentoring Play Area Inspectors and supporting them to improve their use and knowledge of the tools and techniques required to ensure a robust and effective maintenance programme is in operation.

The post holder remains a key member of the inspection team and is required to complete site inspections and maintenance as part of their role. However, as the lead inspector, they will often be the first point of contact for the other Play Area Inspectors regarding queries about appropriate action, advice on the potential removal of a piece of equipment, and delivery dates and times of new stock at the depot.

The post holder will operate in accordance with established standards and good practice as a Register of Playground Inspectors (RPII) qualified inspector.

MAIN DUTIES & RESPONSIBILITIES

1. To allocate daily task prioritisation and delegation of work regarding the inspection and maintenance of children's play areas.

2. To communicate effectively with the Play Area Inspectors to determine which repairs within play areas are deemed high priority based on risk analysis and the level of public use.

3. To advise the Play Area Inspectors on the appropriate course of action when a decision is unclear and the outcome undefined (for example, repair of a moving play item part or its complete removal from use).

4. To frequently monitor and assess the quantity of spare parts required to be held at the play areas depot to meet the daily demands of the play design and inspection service.

5. To manage and maintain an accurate up-to-date inventory of tools to be stored safely on the Play Area Inspectors' vans and in the play areas depot.

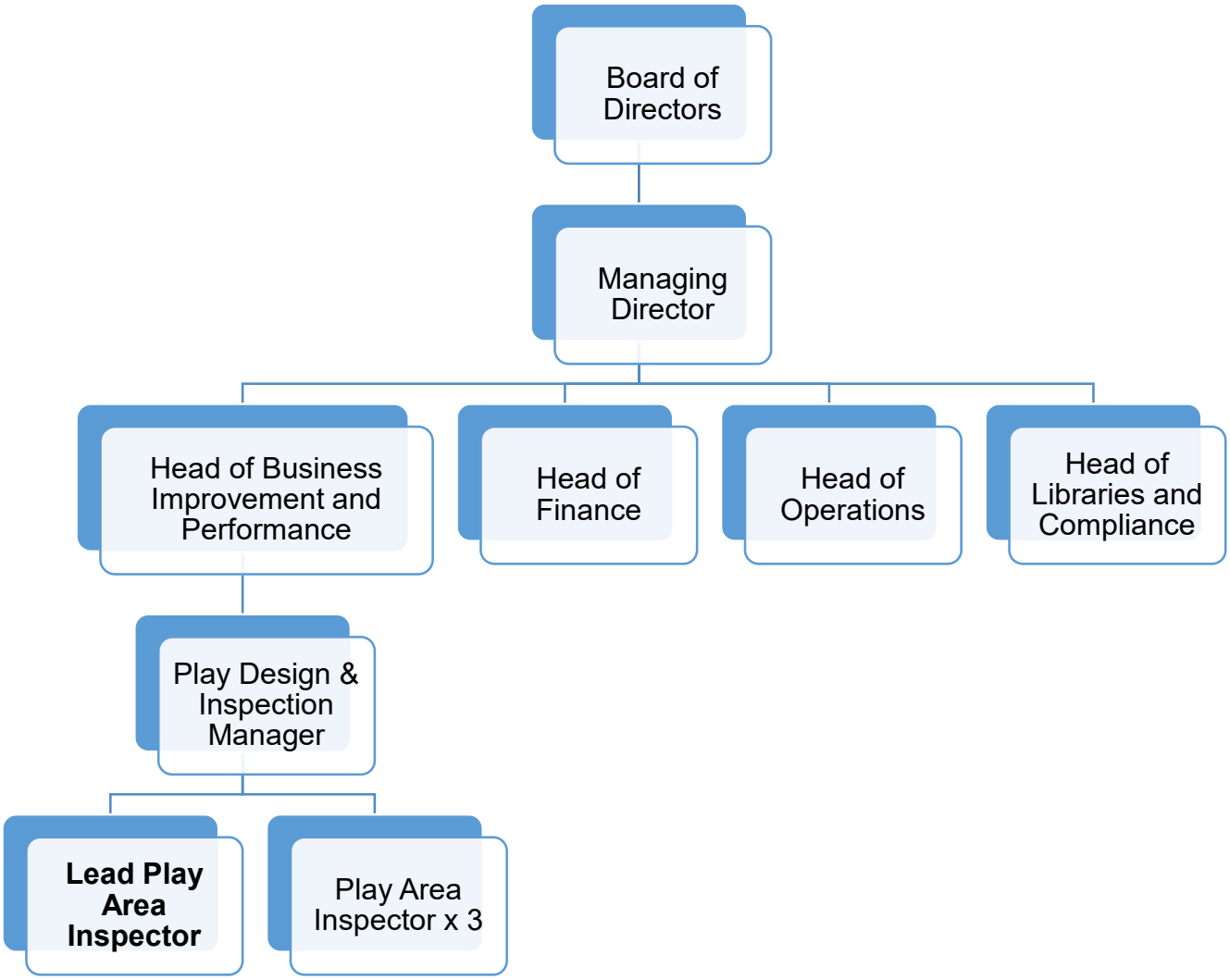
6. To manage and maintain accurate up-to-date records of materials and liquids to be stored safely in the play areas depot in accordance with COSHH regulations.

7. To monitor the quality of information being entered into the *Playsafe* inspection software database including an accurate and up-to-date site inventory, task management and task completion by Play Area Inspectors.

8. To complete routine maintenance of play area equipment and surfacing to include preventative measures to maintain their minimal level of injury prevention; such measures will include:
    a. tightening, replacement of worn or missing fasteners
    b. maintenance of equipment surface finishes
    c. maintenance of any impact attenuating surfacing
    d. lubrication of bearings
    e. basic component replacement
    f. cleaning
    g. removal of broken glass and other debris or contaminants
    h. removal of graffiti and other undesirable markings on equipment
    i. verifying depth of loose fill surface material
    j. restoring loose fill material to the correct level
    k. maintenance of free spaces and falling spaces free from obstacles
    l. reporting dead landscape plant materials and tree limbs in trees adjacent to the play area
    m. applying herbicides and fungicides
    n. applying appropriate protective coating such as paint or stain.

9. To complete corrective maintenance including measures to correct defects resulting from use or vandalism, or to re-establish the necessary levels of injury prevention on equipment and surfacing; such measures will include:
    a. welding or welding repairs
    b. replacement of worn or defective parts
    c. replacement of defective structural components
    d. replacement / repair of defective impact attenuating surfacing
    e. taking defective equipment and surfacing out of service.

ORGANISATIONAL STRUCTURE



KNOWLEDGE AND SKILLS

Area	Essential / Desirable	Method of Assessment
<u>Qualification</u> - Register of Playground Inspectors (RPII) qualified inspector (or commitment to achieve within 12 months)	Essential	Application Form
- Full UK driving licence	Essential	Application Form
- Recognised supervisory / leaders' qualification	Desirable	Application Form
- First Aid at Work	Desirable	Application Form
- Ladder training certification	Desirable	Application Form
<u>Knowledge</u> Levels of competence for inspection and maintenance in accordance with the UK implementation of ISO/TS 24665:2023: *Playground and recreational areas: Framework for the competence of playground inspectors and playground maintenance technicians*		
- Level 2 operational competence for inspection (Basic and Moderate)	Essential	Application Form / Interview
- Routine and corrective maintenance competence	Essential	Application Form / Interview
- Medium level of knowledge of standards / technical reports: *know fundamentals of all relevant standards and be able to apply on-site*	Essential	Application Form / Interview
- Medium level knowledge of risk analysis / benefit-risk analysis: *by using a pre-determined risk level matrix with examples; able to identify risks*	Essential	Application Form / Interview

- Medium level knowledge of technical production: *recognise materials, fixing methods; be able to identify wear, rot or corrosion*	Essential	Application Form / Interview
- Medium level knowledge of child development: *understand the main principles of how play assists child development and why some level of risk can be beneficial; includes basics of needs of less competent children*	Essential	Application Form / Interview
- Medium level knowledge of environmental issues: *able to identify unhygienic objects, to recognise if loose fill levels are low or damage to other types of surfacing and play area surrounds, identify trip hazards, gate closure problems and other changes in the environment that could cause hazards*	Essential	Application Form / Interview
- Medium level knowledge of responsibilities and liabilities: *know fundamental service and product liabilities, understand the impact these may have on the play equipment and wider facility*	Essential	Application Form / Interview
- Medium level knowledge of COSHH, or the Control of Substances Hazardous to Health Regulations	Essential	Application Form / Interview
<u>Skills</u> - Ability to take decisive action and to communicate effectively and quickly the impact of actions taken to colleagues and the team's line manager	Essential	Application Form / Interview
- Strong interpersonal and communication skills, with the ability to build relationships and	Essential	Application Form / Interview

influence an operational team to deliver positive results		
- Ability to mentor less experienced members of the team to ensure knowledge and experience of the inspection role is transmitted in a supportive and encouraging manner	Essential	Application Form / Interview
- Working smartly, using effective planning, organising and prioritisation of work	Essential	Application Form / Interview
- Ability to communicate effectively with children, young people, members of the public, colleagues and suppliers	Essential	Application Form / Interview
- Team working: ability to work with others to build an excellent group dynamic within the Play Design and Inspection team	Essential	Application Form / Interview
- Excellent working knowledge of mobile devices including tablets and phone handsets	Desirable	Application Form / Interview